

AGENDA
GENEVA COUNTY COMMISSION
February 25, 2019

9:30 a.m. Welcome-Commission Chairman Toby Seay
Prayer-Commissioner Spivey
Pledge of Allegiance-Commission Chairman Toby Seay

Public Comment from Citizens on Agenda or approved to speak by unanimous vote of the Commission.

Public Comment from Elected Officials

Roll Call-Call to Order

New Business:

1. Approve Minutes of February 11, 2019
2. Proclamation:
3. Bids:

Old Business:

1. Jail Construction:
2. Courthouse:
3. Board Appointments:
4. Bids:

Reports from Staff:

Sheriff
Chief Administrative Officer
County Engineer
County Attorney
Commission Chairman

Commissioner Spivey
Commissioner Wilks
Commissioner Hammer
Commissioner Brannon
Adjourn

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TOBY L. SEAY, PROBATE JUDGE, GENEVA COUNTY, ALABAMA

The Geneva County Commission met in regular session on Monday, February 25, 2019 at 9:30 a.m. at the Geneva County Courthouse in Geneva, Alabama.

Commission Chairman Toby Seay called the meeting to order and welcome guests and media present. Commissioner Spivey opened the meeting with prayer. Chairman Seay led the group in the Pledge of Allegiance.

There were no citizens requesting to make public comment.

There were no elected officials requesting to make public comment.

Chairman Seay called the roll and the following members were present: Commissioners Weston Spivey, Todd Brannon, Bart Wilks and Sandy Hammer. The County Attorney, Phil Eldridge; County Engineer, Justin Barfield; Assistant Administrator, Cindy Williams, EMA Director Misty Wise were also present. The following business was transacted:

MINUTES OF THE MEETING

NEW BUSINESS:

1. Approve Minutes of February 11, 2019. Commissioner Hammer made a motion to approve the minutes February 11, 2019. Commissioner Wilks seconded the motion. Vote was 4-0.
2. Proclamations:
3. Bids:

OLD BUSINESS:

1. Jail Construction: N/A
2. Courthouse: The lighting project for the courthouse voted on at the February 11, 2019 meeting is scheduled to be completed March 9, 2019.
3. Board Appointments: N/A
4. Bids: N/A

REPORTS OF STAFF:

Sheriff:

County Administrator:

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County Engineer Mr. Barfield stated he had given Attorney Eldridge the financing documents from Bancorp for the four new Kenworth vehicles. The documents are for a five-year lease at 3.99% interest for a total amount of \$554,420.00 with a payment amount of \$124,760.00. Mr. Barfield asked for a motion to adopt a resolution approving the execution of financing agreements and documents. Commissioner Hammer made a motion to adopt a resolution for the financing agreement and documents and Commissioner Brannon seconded the motion. Vote was 4-0.

Herbicide spraying has begun.

There are still two vacant Equipment Operator II positions in the Road & Bridge department. These positions have been advertised on and off since May 2018.

Debris cleanup from Hurricane Michael is still in progress. Employees are working Fridays to try and get all the storm debris cleared. All records are being kept for FEMA. There will be a grant available which can be used in the Road & Bridge department. A resolution is needed for the grant of \$85,000.00 which will be used for two bridges. Commissioner Spivey made a motion for the resolution for the CDBG grant and Commissioner Wilks seconded the motion. Vote was 4-0.

River Road in District 4 is impassable in a 1.2 mile stretch of the road. Mr. Barfield proposes to excavate and repair the road properly; the road would need to be closed for thirty or more days. He has spoken to two of the three families affected by this road closure and they agree to repair the road. Should landowners need access to their property he will work with them to gain access. Commissioner Hammer made a motion to close the road to allow for proper repairs and Commissioner Brannon seconded the motion. Vote was 4-0.

Mr. Barfield has compiled a policy for review on the sick leave donation he discussed at the February 11, 2019 commission meeting. After discussion and review a motion is needed to send the policy to the personnel board for their review and possible adoption of a sick leave donation policy. Commissioner Brannon made a motion to forward the policy to the personnel board for their review and Commissioner Hammer seconded the motion. Vote was 4-0.

EMA Director: Mrs. Wise stated that she had been in a minor accident which caused some paint damage to her vehicle. She was not at fault someone had pulled in to her. Other than that, there are no new developments in her department but did discuss the issue of stray dogs in the county. She herself had been victim to a dog attack. Her neighbor's dogs were out and had attacked her car and she was going to have to replace three tires on her personal vehicle. She is aware that there is no county ordinance for stray animals and would like to see something done someday about the animal control issue. County Attorney Eldridge pointed out that while the county does not have ordinance power like the cities and state have there is a state ordinance, Emily's Law, that governs this issue.

County Attorney: Attorney Eldridge stated that it is was time for the farm lease renewal at the Industrial Park. An invitation for bids needs to be published on the seventy-four (74) acres at the Industrial Park. This bid would contain the clause that if land was sold or needed for the business of the Industrial Park it would come from the acreage in the farm lease. A resolution is needed to approve sending out bids for a three-

year lease on the property for farming purposes. It will be published one time in the newspaper and posted at the courthouse. Commissioner Wilks made a motion to adopt a resolution for sending out bids for the farm lease on the land at the Industrial Park and Commissioner Spivey seconded the motion. Vote was 4-0.

Attorney Eldridge has reviewed the vacation buy back policy information submitted by Sheriff Helms at the February 11, 2019 commission meeting. In his opinion the commission could submit the information to the personnel board for their review and recommend the policy for adoption for the employees of Geneva County. He did want the commission to understand the policy would be a financial liability for the county. He also stated a second option would be to ask the personnel board to review and amend the current vacation policy to allow for a larger carry over from year to year. Other counties in the area allow a larger vacation carry-over balance than Geneva County.

Commissioner Hammer made a motion to ask the personnel board to review and amend the vacation policy to allow for a larger carry over balance and Commissioner Spivey seconded the motion. Vote was 4-0.

Attorney Eldridge had reviewed the request from NRDC regarding the addition of an employee at their office. Unlike the current administrative position which the county funds this position would be funded by the NRDC and run through the county. He had drafted a letter of understanding, similar to the one on the current employee for the Geneva County SWCD board to submit to the county. The Chairman confirmed that he had ran this by the auditor and she did not have a problem with this.

Attorney Eldridge stated that the county had received a complaint which was meant for Geneva County E911. He had forwarded the complaint to Jeremy Williams with E911 with instructions to make the E911 board and its attorney aware of the complaint. This complaint needs to be forwarded to the ACCA insurance provider since it was in the name of Geneva County.

Chairman Seay: Stated that Commissioner Wilks had inquired at the February 11, 2019 commission meeting about the department heads being able to use the county credit card. The auditors have been questioned on this and it is allowable for departments to use the credit card for purchases if all the proper paperwork is obtained as with any purchase and the state bid laws are recognized.

The GPS systems are in and will be installed in the various county vehicles. Someone from SolarTech will be coming by to install these in the next few weeks.

A CDBG grant will be available next year in the amount of \$250,000 - \$300,000 which can be used for road projects. Scott Farmer from Southeast Alabama Regional Planning and Development will be talking with the commissioners and Engineer Barfield to discuss this grant and what projects could be developed for the county.

Development for the new county website voted on at the February 11, 2019 commission meeting has begun. A domain name has been acquired which will be Geneva County AL.gov. Todd Medley or someone from his office will begin speaking with the various departments to inquire what type of information they need to post on the website.

Commissioner Spivey: Discussed the need to have the personnel handbook and personnel law updated. An evaluation is needed of the personnel handbook to make certain that it is up to date with valid and pertinent information for all employees. The

personnel law should be reviewed for current legitimacy. Commissioner Spivey would like for the department heads to be consulted by the personnel board to review all current information in the personnel book. He does understand that the personnel law can only be reviewed through the State Legislative process.

Commissioner Wilks: Has been contacted by Anita Moss from Hartford who owns and operates an animal rescue and adoption. She would like to meet with the commission to discuss her operation. He will provide her the information to call and get her name put on the agenda to speak at a commission meeting in the future.

Commissioner Hammer:

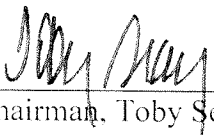
Commissioner Brannon: Has been contacted by the Extension Office at the Farm Center regarding the need for additional storage. They do not have adequate storage for their needs. They are requesting a storage building

Chairman Seay noted that the commission needed to go in to Executive Session for an economic development matter that the public discussion of could have a detrimental effective on the competitive position of a party. Commissioner Hammer made a motion that they go in to Executive Session and Commissioner Brannon seconded the motion. Vote was 4-0.

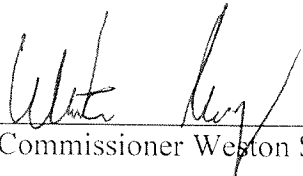
Commissioner Wilks made a motion to resume the regular commission meeting after the Executive Session and Commissioner Brannon seconded the motion. Vote was 4-0. Attorney Eldridge stated that no action was needed as a result of the Executive Session.

Commissioner Hammer made the motion to adjourn. Commissioner Wilks seconded the motion. Vote was 4-0.

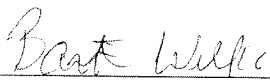
The above constitutes the minutes of the meeting of the Geneva County Commission held on Monday, February 25, 2019.




Chairman, Toby Seay



Commissioner Weston Spivey



Commissioner Bart Wilks



~~Marietta Webster~~ Cindy Williams
Chief Administrative Clerk
Asst



Commissioner Todd Brannon



Commissioner Hammer

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