

The Geneva County Commission met in regular session on Tuesday, April 23, 2019 at 9:30 a.m. at the Geneva County Courthouse in Geneva, Alabama.

Commission Chairman Toby Seay called the meeting to order and welcome guests and media present. Commissioner Brannon opened the meeting with prayer. Chairman Seay led the group in the Pledge of Allegiance.

There were no citizens requesting to make public comment.

There were no elected officials requesting to make public comment.

Chairman Seay called the roll and the following members were present: Commissioners Weston Spivey, Todd Brannon, Bart Wilks and Sandy Hammer. The County Attorney, Phil Eldridge; County Engineer, Justin Barfield; Chief Administrative Officer, Marietta Webster were also present. The following business was transacted:

### MINUTES OF THE MEETING

#### NEW BUSINESS:

1. Approve Minutes of April 8, 2019. Commissioner Sandy Hammer made a motion to approve the minutes April 8, 2019. Commissioner Bart Wilks seconded the motion. Vote was 4-0.
2. Reid Cavnar, Stifel: Bond: Not in attendance
3. Proclamations: N/A
4. Bids: Discussed the sealed bid received for the portable building at Lowery that was advertised for sale. The one bid received was for \$501 and the commission had the option to accept or refuse. Commissioner Brannon made a motion to reject the bid. Commissioner Weston Spivey seconded the motion. Vote was 4-0. Commission Brannon made the motion to move the 12 x24 portable building to the Farm Center to be used for storage. Commissioner Spivey seconded the motion. Vote was 4-0. Commission asked the County Engineer if he could get the building moved to the Farm Center.

#### OLD BUSINESS:

1. Jail Construction: Chairman stated that all the modules had been received and that masonry work is being done for the next few weeks. Commission will be receiving options for brick and color to be considered for the new jail. The commission discussed the sidewalk project that is taking place along Commerce Street at this time that will be running in front of the jail and how it will be handled due to the construction taking place.
2. Courthouse: Chairman stated that the Courthouse maintenance position had been filled.
3. Board Appointments: N/A
4. Bids: N/A

**REPORTS OF STAFF:**

**Sheriff:** Sheriff noted that the new hire part-time employee has not showed up, so he is trying to hire replacement.

**County Administrator:** Out due to family medical.

**County Engineer:** The department has three openings currently. The eastern part of the county is down to the foreman being the only person working his crew.

Spraying was completed last week.

The engineers are working on policy and procedures that will be in place when the new gas tax is put into effect.

The department has had four traffic counters out today.

The fuel tanks that are bad and need replacing are going to cost from \$25,000 to \$35,000 to replace. Engineer stated he is still working on the issue.

The Landfill free day consisted of about 7 ½ ton on Friday and 15 ½ ton on Saturday.

Commissioner Wilks inquired to the Engineer if the department could offer CDL training for new employees and help them get the required license but in return they sign a contract with the county to work for a period of so long. Commissioner Wilks made a motion to allow County Engineer and Attorney to put together a contract that would allow an employee a period to get their CDL while working and be committed to the county as an employee for a certain length of time. Commissioner Hammer seconded the motion. Vote was 4-0.

**County Attorney:** Not in attendance due to city court.

**EMA Director:** Mrs. Wise updated the commission that the sirens were all in working order at this time.

**Chairman Seay:** Chairman stated that County Attorney had drafted the Sick Leave Donation Policy and if all approved to present to Personnel Board to be implemented that they can make the motion at this time. Commissioner Spivey made the motion to request Personnel Board to implement the new Sick Leave Donation policy. Commissioner Hammer seconded the motion. Vote was 4-0.

Chairman updated the commission with the information that the County Attorney had found in the Personnel Handbook that pertained to pay scales. There would be two options to adjust pay scales such as revise the job description that would justify job duties

to warrant the change and that the Personnel Board should be looking at the pay scales before budget time to recommend any changes that would be needed. Commissioner Hammer made a motion to present to the Personnel Board the clarification of the handbook concerning pay scales adjustments. Commissioner Wilks seconded the motion. Vote was 4-0.

**Auburn Extension:** Gloria Marks updated that the annual 4-H agent baking contest in schools are taking place next week and regional will be in June at Troy. The State Forestry Tour will take place May 17.

**Commissioner Brannon:** Nothing to report.

**Commissioner Spivey:** Commissioner Spivey stated that he would like to see Personnel Director hours increased from twenty hours to twenty-nine- and three-quarter hours over a period of five days a week so that the department is open each day. Commissioner Hammer made a motion to increase the Personnel Director to five days a week at the total of twenty-nine and three-quarter hours per week. Commissioner Spivey seconded the motion. Vote was 4-0.

Chairman discussed the issue of drug testing of employees and noted that all CDL drug testing must be handled as we are doing due requirements under the Federal Law and being safety sensitive. All other employees that are not CDL could be tested on premises through the Court Referral Department who has the drug testing machine that could handle the needs of the county which would save the county money. Discussion will be continued on this matter.

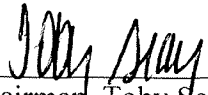
Commissioner Spivey and others discussed the salary problems of the county with County Engineer stating that a salary study was needed since one had not been done professionally since 2012.

**Commissioner Wilks:** Nothing to report.

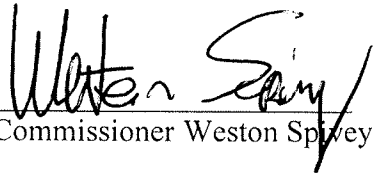
**Commissioner Hammer:** Nothing to report.

Commissioner Hammer made the motion to adjourn. Commissioner Wilks seconded the motion. Vote was 4-0.

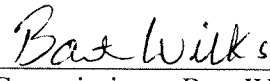
The above constitutes the minutes of the meeting of the Geneva County Commission held on Tuesday, April 23, 2019.

  
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Chairman, Toby Seay

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Marietta Webster  
Chief Administrative Clerk

  
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Commissioner Weston Spivey

  
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Commissioner Todd Brannon

  
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Commissioner Bart Wilks

  
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Commissioner Hammer